

## **PAYMENTS TO CLERGY ON JURY SERVICE**

As you probably know, clergy are now eligible for jury service on the same basis as other people and can only seek excusal or deferral for good reason. Jurors receive an allowance for their attendance at Court and the employer is entitled to recover this amount from their pay. As a juror you are also entitled to receive the allowance for your attendance at Court, and an equivalent adjustment can be made to your stipend.

In consultation with the Commissioners' Clergy Payments Department and the Deployment, Remuneration and Conditions of Service Committee of the Archbishops' Council the following guidance has been produced.

- Time off with pay will be granted
- On receipt of the jury service notice, you should inform the Bishop, the Archdeacon, the Diocesan Secretary and the Churchwardens of the period when you will be absent on jury service
- You should claim the attendance allowance (which is paid on a net pay basis)
- The loss of earnings form (provided by the Court) should be sent to the Church Commissioners' Clergy Payments Department for completion **before** the jury service starts. The form will be completed and returned to you to enable you to claim back the allowance.
- When the jury service has been completed you should inform the Finance team at the Diocesan Office of the amount of attendance allowance received. The Diocesan Office will then instruct Clergy Payments to reduce the stipend by the amount of the net pay saved, adjusted for tax and national insurance contributions.

I hope this is helpful should you be called for jury service.

With best wishes

Jonathan R L Hill  
Director of Finance



The Church of England **around Staffordshire, northern Shropshire and the Black Country**

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