

OPERATIONS MANAGER – YMCA BURTON

As a Christian Charity YMCA Burton is delivering support to our local community through Supported Housing, Foodbank, Retail shops, Counselling and Family Mediation services and other opportunities. We are seeking, due to retirement, an Operations Manager to lead key teams and oversee day-to-day operations, negotiating and managing contracts, and as part of the Senior Management Team lead in the development of our Association.

You will bring to the role People Management, Organisation and IT skills, Contract Negotiation and Management skills. Under your leadership you would ensure the progress and delivery of effective, efficient, and responsive management to all operational areas, in particular our Supported Housing projects, Retail Shops, Foodbank and Health & Safety developing productive relationships with external agencies. Whilst experience in any of these areas of work would be helpful appropriate training would be provided.

You will be able to demonstrate and represent the Christian faith, ethos and values internally and externally, and attend, support and lead on Christian based activities for and on behalf of the Association where required i.e. prayer meetings, fellowship or church attendance, and support the work of our Chaplain. There is therefore an occupational requirement that the post holder is a practicing Christian committed to the objectives and values of YMCA Burton and able to work in an interdenominational environment.

If you have the background and experience required for this senior management role and have a genuine interest in what we do as a charity, we want to hear from you.

For further information about this role, or to apply with a CV and covering letter, please email office@burtonymca.org.

The closing date for completed applications is Friday 12th September 2025.