

## The Association of Church Accountants and Treasurers

ACAT, the Association of Church Accountants and Treasurers, is the national support charity for all concerned with the financial governance of Christian Churches and organisations.

We offer giving advice, training and information, on accounting, financial, legal and related issues. Established in 1995, we have over 11,000 members drawn from a wide range of Christian Churches.

ACAT's aims to help advance the Christian message by promoting efficiency and effectiveness within member organisations.

#### Membership benefits Members Advice Line

Our team of experts is on hand to help on the phone or email.

Instant access to a password protected area of the ACAT website including a searchable edition of our Handbook and other useful information.

#### **Quarterly Newsletter**

Gives you with the latest information from ACAT, HMRC and the Charity Commission.

#### **Training Workshops & Seminars**

Organised across the country, these popular small group courses help established and new Treasurers carry out their role more effectively.

#### Annual Treasurer's Guide

Published every April, this is an invaluable reference guide for tax rates and allowances. NI contributions and accounting requirements.

All members get access to our Treasurers Handbook, an up-to-date and comprehensive guide on all

and refreshed in line with legislative changes.

The Handbook is carefully written to have equal relevance to independent Churches as well as those affiliated to denominational bodies.

These are a few of the areas covered.

- The role of the Treasurer
- Record-keeping for Church accounts
- Preparing the Annual Account and Reports
- Independent examination
- Registration as a charity
- Risk management
- Tax-efficient giving (Gift Aid)
- Copyright, licences and fund raising
- **Employment** issues

VAT

### Training

ACAT runs a nationwide programme of training. The quality of our trainers and the depth of detail covered make our courses extremely popular.

They are delivered by experienced trainers with backgrounds in Church finance as well as experts in Accountancy, Tax and Charity Law.

#### **Foundation Course**

This comprehensive overview of Church Finance is suitable for new and established Treasurers. The course material is constantly refreshed to ensure it covers new legislation, regulations and best practice.

#### Workshops

Building on the Foundation Course, our Workshops cover specific areas in detail, taking delegates through common scenarios, advising on how to avoid problems and identifying best solutions.

Course fees to are kept to a minimum.

Access our Handbook and Newsletter www.acat.uk.com

The log on for Lichfield Diocese is:

**Username:** 

#### Password:

Both the username and password are case-sensitive.

For free advice call 0845 564 2280 or email admin@acat.uk.com

# DIOCESE OF LICHFIELD GOING FOR GROWTH

The Diocese provides free ACAT membership for all Treasurers

matters relating to church finance.

ACAT Handbook

The chapters are regularly reviewed